

**DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET,
VEHICLE AND TRAVEL SERVICES (VTS)
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES
Effective October 1, 2018**

MICHIGAN SELECT CITIES *

| | Individual | Group Meeting pre-arranged and approved |
|-----------|-------------------|--|
| Lodging** | \$75.00 | \$75.00 |
| Breakfast | \$10.25 | \$13.25 |
| Lunch | \$10.25 | \$13.25 |
| Dinner | \$24.25 | \$27.25 |

MICHIGAN IN-STATE ALL OTHER

| | Individual | Group Meeting pre-arranged and approved |
|-----------|-------------------|--|
| Lodging** | \$75.00 | \$75.00 |
| Breakfast | \$ 8.50 | \$11.50 |
| Lunch | \$ 8.50 | \$11.50 |
| Dinner | \$19.00 | \$22.00 |

| | |
|-----------------|----------------|
| Per Diem | \$81.50 |
| Lodging | \$45.50 |
| Breakfast | \$ 8.50 |
| Lunch | \$ 8.50 |
| Dinner | \$19.00 |

OUT-OF-STATE SELECT CITIES *

| | Individual | Group Meeting pre-arranged and approved |
|-----------|-----------------------|--|
| Lodging** | Contact Conlin Travel | Contact Conlin Travel |
| Breakfast | \$13.00 | \$16.00 |
| Lunch | \$13.00 | \$16.00 |
| Dinner | \$25.25 | \$28.25 |

OUT-OF-STATE ALL OTHER

| | Individual | Group Meeting pre-arranged and approved |
|-----------|-----------------------|--|
| Lodging** | Contact Conlin Travel | Contact Conlin Travel |
| Breakfast | \$10.25 | \$13.25 |
| Lunch | \$10.25 | \$13.25 |
| Dinner | \$23.50 | \$26.50 |

| | |
|-----------------|----------------|
| Per Diem | \$89.50 |
| Lodging | \$45.50 |
| Breakfast | \$10.25 |
| Lunch | \$10.25 |
| Dinner | \$23.50 |

Incidental Costs (per overnight stay) \$5.00

Mileage Rates

| | |
|---------------|------------------|
| Premium Rate | \$0.545 per mile |
| Standard Rate | \$0.340 per mile |

*See Select High Cost City Listing

**Lodging available at State Rate, or call Conlin Travel at 877-654-2179 or www.somtravel.com

SELECT HIGH COST CITY LIST
TRAVEL RATE REIMBURSEMENT FOR CLASSIFIED and UNCLASSIFIED
EMPLOYEES EFFECTIVE October 1, 2018

Michigan Select Cities/Counties

| Cities | Counties |
|---|--------------------------|
| Ann Arbor, Auburn Hills, Detroit, Grand Rapids Holland, Mackinac Island, Petoskey Pontiac, South Haven, Traverse City, Leland | All of Wayne and Oakland |

Out of State Select Cities/Counties

| State | City/County | Counties |
|----------------------|--|---|
| Arizona | Phoenix, Scottsdale, Sedona | Massachusetts Boston (Suffolk), Burlington, Cambridge, Woburn, Martha's Vineyard |
| California | Los Angeles (Los Angeles, Orange & Ventura Counties, Edwards AFB), Eureka, Arcata, McKinleyville, Mammoth Lakes, Mill Valley/San Rafael/Novato Monterey, Palm Springs, San Diego, San Francisco, Santa Monica, South Lake Tahoe, Truckee, Yosemite National Park | Minnesota Minneapolis/St. Paul (Hennepin and Ramsey Counties) |
| | | Nevada Las Vegas |
| Colorado | Aspen, Steamboat Springs, Telluride, Vail | New Mexico Santa Fe |
| Connecticut | Bridgeport/Danbury | New York Lake Placid, Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens and Staten Island, Riverhead, Ronkonkoma, Melville |
| District of Columbia | Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) | Pennsylvania Bucks County, Pittsburgh |
| Florida | Boca Raton, Delray Beach, Jupiter, Fort Lauderdale, Key West | Rhode Island Bristol, Jamestown, Middletown/Newport (Newport County) Providence |
| Idaho | Sun Valley/Ketchum | Texas Austin, Dallas, Houston (L.B. Johnson Space Center) |
| Illinois | Chicago (Cook and Lake counties) | Utah Park City (Summit County) |
| Louisiana | New Orleans | Vermont Manchester, Montpelier, Stowe (Lamoille County) |
| Maine | Bar Harbor | Virginia Alexandria, Falls Church, Fairfax |
| Maryland | Montgomery & Prince George County Baltimore City, Ocean City | Washington Port Angeles, Port Townsend, Seattle |